Office Use Only

## SIDNEY MUSEUM AND ARCHIVES

## **VOLUNTEER APPLICATION FORM**

| PERSONAL DATA  |                    |            |                                 |              |                    |  |  |  |
|--|--------------------|------------|---------------------------------|--------------|--------------------|--|--|--|
| Name:  | Date:              |            |                                 |              |                    |  |  |  |
| Address:   | Tel:               |            |                                 |              |                    |  |  |  |
| City:  | Province:          |            |                                 | Postal Code: |                    |  |  |  |
| Occupation:  |                    | School:    |                                 | Grade:       | Preferred Contact: |  |  |  |
| Email:   |                    |            |                                 |              | □Telephone         |  |  |  |
| Age Group:   |                    | □Email     |                                 |              |                    |  |  |  |
|  |                    |            |                                 |              |                    |  |  |  |
| A V/ A II A DII I/DV/ (-1, -1, -1, -1, 1, 1, 1, -1, -1, -1, -1,  |                    |            |                                 |              |                    |  |  |  |
| AVAILABILITY (check all that apply)                              |                    |            |                                 |              |                    |  |  |  |
| Days Available:  | Morning Shifts:    |            | Afternoon Shifts:               |              | Variable Hours:    |  |  |  |
| ☐ Sundays  | □10:00a            | m – 1:00pm | 1:00pm $\Box$ 1:00pm $-$ 4:00pm |              |                    |  |  |  |
| ☐ Mondays  | □ 10:00am – 1:00pm |            | □1:00pm – 4:00pm                |              |                    |  |  |  |
| □ Tuesdays   | □ 10:00am – 1:00pm |            | □1:00pm – 4:00pm                |              |                    |  |  |  |
| □ Wednesdays   | □10:00a            | m – 1:00pm | □1:00pm – 4:00pm                |              |                    |  |  |  |
| ☐ Thursdays  | □10:00a:           | m – 1:00pm | □1:00pm – 4:00pm                |              |                    |  |  |  |
| ☐ Fridays  |                    | m – 1:00pm | □1:00pm – 4:00pm                |              |                    |  |  |  |
| ☐ Saturdays  |                    | m – 1:00pm | □1:00pm – 4:00pm                |              |                    |  |  |  |
| Total Hours Available Weekly:                                    |                    |            |                                 |              |                    |  |  |  |
| Would you be available on short notice, if necessary? ☐ Yes ☐ No |                    |            |                                 |              |                    |  |  |  |
| Would you be available   | □ No               |            |                                 |              |                    |  |  |  |
| Would you be available on an on call basis? $\Box$ Yes $\Box$ No |                    |            |                                 |              |                    |  |  |  |
|  |                    |            |                                 |              |                    |  |  |  |
| VOLUNTEER POSITIONS (check all that apply)                       |                    |            |                                 |              |                    |  |  |  |
| Administration   | Maintenance        |            | Marketing                       |              | Specialized        |  |  |  |
| ☐ Reception  | ☐ Carpentry        |            | ☐ Advertising                   |              | ☐ Membership       |  |  |  |
| ☐ Clerical Support   |                    | ☐ Painting |                                 | Design       | ☐ Event Planning   |  |  |  |
| ☐ Tech Support   | ☐ Custodial        |            | ☐ Poster Delivery               |              | □ Fundraising      |  |  |  |
| ☐ Web Design   | ☐ Electrical       |            | ☐ Newsletter                    |              | ☐ Social Media     |  |  |  |
| Education  | Curatorial*        |            |                                 |              |                    |  |  |  |
| ☐ Education Docent   | ☐ Research         |            | ☐ Special Projects              |              | ☐ Finding Aids     |  |  |  |
| ☐ Tours Docent   | □ Exhibit Prep     |            | □ Data Entry                    |              | ☐ Digitization     |  |  |  |

\*If you are interested in becoming a Curatorial Volunteer, please email info@sidneymuseum.ca and we will check to see if there are any opportunities!

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**VOLUNTEER APPLICATION FORM** 

|   | VOLUNTEER EXPERIENCE   |           |             |             |  |  |  |  |
|---|------------------------|-----------|-------------|-------------|--|--|--|--|
|   | Organization: Position |           |             | Supervisor: |  |  |  |  |
| 1.  | Duties:                |           |             |             |  |  |  |  |
|   |                        |           |             | _           |  |  |  |  |
|   | Organization:          | Position: |             | Supervisor: |  |  |  |  |
| 2.  | Duties:                |           |             |             |  |  |  |  |
|   |                        |           |             |             |  |  |  |  |
| RELEVANT SKILLS OR HOBBIES  |                        |           |             |             |  |  |  |  |
|   |                        |           |             |             |  |  |  |  |
|   |                        |           |             |             |  |  |  |  |
|   |                        |           |             |             |  |  |  |  |
|   |                        |           |             |             |  |  |  |  |
|   |                        |           |             |             |  |  |  |  |
| <b>REFERENCE</b> (please provide one; non-family member and over 18 years of age) |                        |           |             |             |  |  |  |  |
| Name  | nme:                   |           | Occupation: |             |  |  |  |  |
| Relati  | Relationship:          |           | Telephone:  |             |  |  |  |  |
|   |                        |           |             |             |  |  |  |  |
| EMERGENCY CONTACT   |                        |           |             |             |  |  |  |  |
| Name  | <b>:</b> :             |           | Telephone:  |             |  |  |  |  |
| Relati  | ionship:               |           | Mobile:     |             |  |  |  |  |

## **RETURN FORM TO**

Peter Garnham, Executive Director

or

Alyssa Gerwing, Assistant Director Sidney Museum and Archives 2423 Beacon Avenue L-3, Sidney BC, V8L 1X5 (250) 655 - 6355 info@sidneymuseum.ca

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